



**KAZAMA GRAMEEN INC. MUTUAL BENEFIT ASSOCIATION INC.  
(KGI MBA)**

**Lot 25, Block 12, Sta. Monica Subdivision, Matain, Subic, Zambales 2209**

Telefax No: (047) 232-1871 TIN 008-132-982-000

Email: [kgi\\_mba@yahoo.com](mailto:kgi_mba@yahoo.com)

**IMPLEMENTING RULES AND REGULATIONS OF THE BASIC LIFE  
INSURANCE PLAN (BLIP)**

**ENTIRE CONTRACT**

KGI MBA issues this Implementing Rules and Regulations (IRR) in consideration of the member's application and the receipt of his/her initial contribution. This IRR, its application, certificate of insurance constitutes the entire contract.

Only the Chairman of the Board of Trustees, the President, or officers duly authorized in writing by the Board of Trustees have the authority to modify this contract. Any such modification must be in writing and duly signed by the authorized officer.



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
INSURANCE COMMISSION  
MANILA  
**APPROVED**

UNDER THE PROVISION OF SECTION 232 OF P.D. NO. 612 OTHERWISE KNOWN AS "THE INSURANCE CODE" AS AMENDED BY R.A. NO. 10607.

**INSURING CLAUSE**

KGI MBA, subject to the provisions of this Implementing Rules and Regulations, shall pay the benefits under the Basic Life Insurance Plan (BLIP), in accordance with the following provisions:

BY AUTHORITY OF THE INSURANCE COMMISSION  
22 SEP 2022  
ERICKSON H. DELA CRUZ  
DEPUTY INSURANCE COMMISSIONER  
MANAGEMENT SUPPORT SERVICES GROUP

**Section 1. BENEFITS**

**1.1 Natural or Non-Accidental Death Benefit**

- 1.1.1 Natural or Non-Accidental Death is defined as loss of life due to natural causes, sickness, or non-accidental causes.
- 1.1.2 Upon death of the member-insured due to natural or non-accidental causes, KGI MBA shall pay his/her designated beneficiary/ies an

insurance benefit amount in accordance with the Table of Benefits in Annex 1 (page 14).

- 1.1.3 Upon death of the member-insured's legal dependents due to natural or non-accidental causes, KGI MBA shall pay the member-insured an insurance benefit amount in accordance with the Table of Benefits in Annex 1 (page 14).
- 1.1.4 It is understood that upon death of the member-insured, his/her Certificate of Insurance Coverage is automatically terminated.

## **1.2 Accidental Death Benefit**

- 1.2.1 Accidental death is defined as loss of life resulting directly, independently and exclusively of all other causes, of bodily injury effected solely by external, violent and accidental means, where, except in the case of drowning or if internal injury revealed by an autopsy (if it is not forbidden by law), there is evidence of a visible contusion or wound on the exterior of the body occurring within one hundred eighty (180) days from date of such injury.
- 1.2.2 Upon accidental death of the member-insured or his/her legal dependents, KGI MBA shall pay an accidental death benefit amount in accordance with the Table of Benefits in Annex 1 (page 14).
- 1.2.3 The following causes of death shall not accrue an accidental death benefit, but the death benefit provided in Section 1.1.2 shall still be payable.
  - 1.2.3.1 Bodily or mental infirmity or disease of any kind;
  - 1.2.3.2 Self-destruction or self-inflicted injuries, or any attempted suicide regardless of the person's state of mind at the time the incident occurs;
  - 1.2.3.3 Murder or provoked assault;
  - 1.2.3.4 Driving any vehicle under the influence of alcohol; driving without a driver's license; the driver is a minor or while racing on wheels;
  - 1.2.3.5 Any injuries received while on police duty in any armed forces organization or civilian defense or local police forces;
  - 1.2.3.6 Flying, other than while travelling as a fare-paying passenger on a licensed aircraft;
  - 1.2.3.7 While traveling in any form of underwater transportation except as a fare paying passenger, or while engaging in any underwater operation but not limited to scuba diving;



- 1.2.3.8 In the commission or attempted commission of felony;
- 1.2.3.9 Drug addiction, alcoholism, sexually transmitted diseases and HIV if diagnosed within five years from effective date of coverage;
- 1.2.3.10 Participation in any dangerous sports or activities;
- 1.2.3.11 Acts of God or Natural Calamities;
- 1.2.3.12 Any brawl, riot, civil commotion, war, terrorism, invasion, act of foreign enemy or warlike operations (whether declared or undeclared);
- 1.2.3.13 Any loss as a result of medical malpractice; and
- 1.2.3.14 Ingested poison, gas or fumes voluntary or involuntary taken.

### **1.3 Total and Permanent Disability Benefit**

- 1.3.1 Total and Permanent Disability (TPD) shall mean disability caused by bodily injury or disease which prevents the member-insured from engaging in any gainful activity and must continue uninterrupted for at least six (6) months except in the case of disability with dismemberment where the disability is immediate and permanent.
- 1.3.2 There are two types of TPD coverage:
  - 1.3.2.1 Disability with dismemberment – The loss of both arms, or of both legs, or of one arm and one leg, or of both eyes, shall be immediately considered as total and permanent disability with dismemberment. Loss of both arms or of both legs shall mean dismemberment by amputation of the entire hand or foot; with respect to eyes, entire and irrecoverable loss of sight.
  - 1.3.2.2 Disability without dismemberment – The complete inability to engage in any gainful employment and being bedridden due to sickness or accident without dismemberment shall be considered as total and permanent disability without dismemberment, provided the disability persists continuously for at least six (6) months, subject to confirmation of a licensed physician.
- 1.3.3 Upon total and permanent disability of the member-insured or his/her legal spouse/common-law partner, KGI MBA shall pay the member-insured an insurance benefit amount in accordance with the Table of Benefits in Annex 1 (page 14).



- 1.3.4 For cases of total and permanent disability without dismemberment, the member-insured must continue to pay his/her weekly contribution dues after filing a claim, until his/her total and permanent disability has been confirmed by a licensed physician. Upon confirmation of the total and permanent disability, the total contribution due collected from him/her after filing the total and permanent disability claim shall be refunded.
- 1.3.5 It is understood that upon full payment of the member-insured's total and permanent disability benefit, his/her Certificate of Insurance Coverage is automatically terminated, and no other benefits are payable.

## **Section 2. ELIGIBILITY FOR INSURANCE COVERAGE**

- 2.1 Applicants for insurance coverage must be active members of KGI MBA.
- 2.2 Applicants must at least be eighteen (18) years old but not more than sixty (60) years old.
- 2.3 Only those applicants who accomplished the prescribed application form shall be eligible for membership, provided that the first contribution is paid.
- 2.4 In case of multiple overlapping applications for insurance coverage, only the initial application shall be considered valid. Upon discovery of multiple insurance coverage of one person, the additional certificate/s of insurance coverage shall be automatically cancelled and the contributions for these overlapping certificates shall be refunded. In case of multiple claims for a single event by one member-insured, benefits will be paid only once as defined and due under the initial certificate.

## **Section 3. LEGAL DEPENDENTS**

- 3.1 If a member-insured is married (or has a common-law partner), his/her legal dependents are his/her:
- 3.1.1 Legal spouse, at least eighteen (18) but not more than sixty-five (65) years old or common-law partner at least eighteen (18) but not more than sixty-five (65) years old, provided that they have been living together as husband and wife for at least five (5) years without any legal impediments to enter into marriage;
- 3.1.2 Single, biological or legally adopted children, at least two (2) weeks old but not more than eighteen (18) years old, or biological or legally adopted children over eighteen (18) years old, single, with congenital



disability, incapacitated to work, and chiefly dependent on support. Eligible children to be listed as legal dependents should be in accordance with birth order (eldest to youngest).

- 3.2** If a member-insured is unmarried with children, his/her legal dependents are his/her single, biological or legally adopted children, at least two (2) weeks old but not more than eighteen (18) years old, or biological or legally adopted children over eighteen (18) years old, single, with congenital disability, incapacitated to work, and chiefly dependent on support. Eligible children to be listed as legal dependents should be in accordance with birth order (eldest to youngest).

#### **Section 4. LIEN**

- 4.1** BLIP insurance coverage shall be issued without need for prior medical underwriting of the member-insured or his/her legal dependents. To account for substandard risks, a lien on the benefits payable shall be applied, subject to the specific period of risk exposure.
- 4.2** For natural or non-accidental death or total and permanent disability occurring before the insurance coverage reaches six (6) months, a reduced benefit amount shall be payable in accordance with the Table of Benefits in Annex 1 (page 14).

#### **Section 5. EQUITY VALUE**

- 5.1** Member-insured shall be entitled to an Equity Value equivalent to at least FIFTY PER CENTUM (50%) of his/her total gross contributions paid, interest shall be credited to the Equity Value annually at a rate to be determined by the KGI MBA Board of Trustees but in no case less than the prevailing savings rate of the top three (3) commercial banks.
- 5.2** This Equity Value, inclusive of interest thereon, is payable upon termination of the member-insured's membership from KGI MBA including death and total and permanent disability.
- 5.3** Upon reaching the termination age of sixty-five (65) years old, the member-insured shall be entitled to the payment of the Equity Value.

#### **Section 6. EFFECTIVITY OF INSURANCE COVERAGE**



- 6.1** A Certificate of Insurance Coverage containing the date of effectivity of membership, a summary of benefits, and excerpts of the Implementing Rules and Regulations of KGI MBA's Basic Life Insurance Plan shall be issued to every member of KGI MBA upon approval of the application for membership.
- 6.2** Membership in KGI MBA shall take effect upon payment of the first contribution and approval of the application for membership by the Board of Trustees or the officials designated by the Board.

## **Section 7. SUICIDE**

- 7.1** KGI MBA shall be liable if the member-insured or his/her legal dependent commits suicide after one (1) year from the effective date of the Certificate of Insurance Coverage. Suicide committed in the state of insanity will be compensable regardless of the date of commission.
- 7.2** Where suicide is not compensable, KGI MBA's liability shall be limited to the return of all contributions paid by the said member-insured without interest.

## **Section 8. TERMINATION OF INSURANCE COVERAGE**

- 8.1** The insurance coverage shall automatically terminate under the following conditions, whichever comes first:
- 8.1.1 Upon death or TPD of the member-insured;
  - 8.1.2 Upon resignation of the member-insured from KGI MBA;
  - 8.1.3 Upon attainment of age sixty-five (65) of the member-insured;
  - 8.1.4 Upon expiration of the grace period if no payment is received by then;
  - 8.1.5 Upon termination of membership with cause by KGI MBA.
- 8.2** The legal dependent's insurance coverage terminates upon the termination of the member-insured's insurance coverage under the Basic Life Insurance Plan.
- 8.3** Termination of coverage shall be without prejudice to any claim arising prior to such termination.

## **Section 9. INCONTESTABILITY**

- 9.1** Except for non-payment of contributions or any other grounds recognized by law and jurisprudence, KGI MBA cannot contest the Certificate of Insurance Coverage after it has been in-force for one (1) year from the effective date or date of last reinstatement.



## **Section 10. MISSTATEMENT**

**10.1** Any willful misstatement of age in the application, that would render a person eligible for insurance cover when he/she would otherwise be ineligible, shall be a sufficient cause for the cancellation of one's insurance coverage in KGI MBA's BLIP at any time such misstatement is known. In such cases, KGI MBA's liability shall only be limited to the refund of all contributions paid by the said applicant, without interest.

## **Section 11. CONTRIBUTION**

**11.1** The member-insured shall be charged thirty pesos (Php30.00) per week as contribution for insurance coverage. Payment of this contribution shall entitle the member-insured for an insurance coverage under BLIP.

**11.2** The contributions may be adjusted by the Board of Trustees, as may be necessary to maintain the funds of KGI MBA, at a level adequate to meet its benefit obligations or commitments under this Implementing Rules and Regulations. Any adjustments in the contributions shall be supported by an annual review and subject to prior approval by the Insurance Commission.

**11.3** Contributions may be paid by direct remittance to KGI MBA Office or designated collection centers in cash and are considered paid on the date of receipt of KGI MBA office or designated collection center.

**11.4** Payments and/or instruments for payment of the weekly contributions made and executed not in accordance with this Implementing Rules and Regulations shall not be accepted and if inadvertently accepted shall be considered null and void and will be refunded without interest.

## **Section 12. GRACE PERIOD**

**12.1** Any member-insured who fails to pay his/her weekly contribution shall be given a grace period of forty-five (45) days from the due date to remit the contribution due.

**12.2** In case of death or TPD of the member-insured or his/her legal dependent/s during the grace period, the balance of the contribution in arrears shall automatically be deducted from the benefits payable.

**12.3** If after the forty-five (45) days period, no contribution has been received by KGI MBA, the insurance coverage shall lapse and in the event of death or TPD of the



member-insured or his/her legal dependent/s, no benefit will accrue to the member-insured or his/her legal dependent/s other than the member-insured's accumulated Equity Value.

### **Section 13. REINSTATEMENT**

- 13.1** Lapsed members may apply for reinstatement, provided that they are in good health, as certified by a licensed physician. The reinstatement of insurance coverage shall take effect upon approval of the application and payment of the contributions in arrears, at an interest rate of 5% per annum. In this case, the length of membership shall be continued from the date it has lapsed, but shall be subject to provision on incontestability in Section 9.1 (page 6).
- 13.2** If the lapsed member cannot afford to pay all the contributions in arrears, he/she may pay only one (1) weekly contribution to reactivate his/her membership and insurance coverage. In this case, the application shall be considered a new application and shall be subject to the provisions on lien in Section 4.2 (page 5) and incontestability in Section 9.1 (page 6).
- 13.3** Application for reinstatement can only be performed within a period of three (3) years from the date the policy lapsed, provided that the Certificate of Insurance Coverage has not been surrendered for its Member's Equity Value. Otherwise, the membership is cancelled.

### **Section 14. FUND MANAGEMENT**

- 14.1** KGI MBA shall disaggregate the contribution from the member-insured and administer them into five (5) separate and distinct funds:
- 14.1.1 **Benefit Fund** - The Benefit Fund shall not exceed THIRTY PER CENTUM (30%) of the contribution. It shall cover all the contractual benefits like death or disability.
- 14.1.2 **Equity Value Fund** - The Equity Value Fund representing FIFTY PER CENTUM (50%) of the contribution shall support the Equity Value or termination value and any other promised accrued interest earnings on the Equity Value.
- 14.1.3 **Guaranty Fund** - The Guaranty Fund comprising FIVE PER CENTUM (5%) of the contribution shall ensure the timely and proper payment of annual contribution to the Guaranty Fund as mandated by the Insurance Commission. If the Guaranty Fund has been fully complied with as





required by law, the allocation for the guaranty fund shall be utilized to increase the member's benefits or reduce the contribution or may be lumped under the General Expense Fund.

**14.1.4 General Expense Fund** - The General Expense Fund shall not exceed FIFTEEN PER CENTUM (15%) of the contribution, it shall finance the general and operating expenses in administering this Implementing Rules and Regulations.

**14.1.5 Investment Income Fund** - The Investment Income Fund shall consist of all interest income or capital gains net of investment expenses derived from prudent fund management of excess of contributions over disbursements. KGI MBA shall develop an investment plan guided by the standards for managing and investing fiduciary funds and adhering to the principles of prudent man's rule.

**14.2** The Investment Income fund may be distributed to the Equity Value Fund and the General Expense Fund. However, the allocation must first satisfy the minimum interest that must be credited to the Equity Value Fund before any allocation to the General Expense Fund may be made.

## **Section 15. ADMINISTRATION**

**15.1** KGI MBA shall adopt a prudent cash management program to invest profitably all cash in excess of current disbursements.

**15.2** KGI MBA shall set up each year sufficient reserves for the payment of claims and other obligations in accordance with actuarial procedures approved by the Insurance Commission and per the recommended calculations and procedures specified by the Consulting Actuary. If the reserves become impaired, the Board of Trustees shall require all members to pay KGI MBA the amount of the member-insured's equitable proportion of such deficiency as ascertained by the Board of Trustees. If the payment is not made, it shall stand as an indebtedness against the member-insured and draw interest not to exceed five per centum (5%) per annum compounded annually.

**15.3** KGI MBA shall adopt a complete statistical program to gather and analyze all information related to this Implementing Rules and Regulations. The information should be collated and submitted annually to the consulting actuary for his/her analysis and evaluation, so he/she can provide sound advice to the Board on matters pertaining to the solvency of the Fund.



## **Section 16. BENEFICIARIES**

- 16.1** Only the immediate family may be named and designated as beneficiary/ies.
- 16.2** Immediate family refers to the member-insured's:
- 16.2.1 Legal spouse or common-law partner
  - 16.2.2 Legitimate, illegitimate, or adopted child/ren
  - 16.2.3 Parents
  - 16.2.4 Siblings
  - 16.2.5 Grandparents/Grandchildren
- 16.3** In the absence of any immediate family member, the member-insured may designate any person who has close association or family-like relationship with the member, subject to approval of KGI MBA.
- 16.4** Named and designated beneficiary/ies that are outside the requirements of this section shall not be considered valid.
- 16.5** In case of death of the member-insured and no beneficiary has been designated or his/her designated beneficiaries predeceased the member-insured, the benefits shall be awarded to the legal heirs according to existing laws.
- 16.6** The right to change the beneficiaries is reserved to every member-insured of KGI MBA, who may, at any time, designate a new beneficiary/ies. Such request shall be in writing, signed by the member-insured and submitted to KGI MBA office or designated collection centers.

## **Section 17. NOTICE AND PROOF OF CLAIMS**

- 17.1** When a member-insured or his/her legal dependent dies or gets disabled, the member-insured or the beneficiary, whichever is applicable, shall notify the MBA Coordinator, stating the following details:
- 17.1.1 full name and address of the deceased or disabled;
  - 17.1.2 the cause of death or total and permanent disability;
  - 17.1.3 the date of death or total and permanent disability; and
  - 17.1.4 the address and full name(s) of the beneficiary/ies.
- 17.2** The claim for benefits should be filed within six (6) months after death or total and permanent disability with any KGI MBA office.
- 17.3** Competent evidence of identity of beneficiary includes the following but is not limited to:

- 17.3.1 SSS ID
- 17.3.2 UMID
- 17.3.3 National ID
- 17.3.4 Passport
- 17.3.5 GSIS ID
- 17.3.6 Driver's License
- 17.3.7 COMELEC Voter's ID
- 17.3.8 Postal ID
- 17.3.9 BIR TIN

- 17.4** Cedula or CTC is not acceptable as competent evidence of identity.
- 17.5** If the claimant cannot produce any of the evidences of identity enumerated above, a barangay certification and KGI MBA center resolution to the effect that he/she is the beneficiary or legal dependent of the member-insured concerned would be sufficient.
- 17.6** Failure to give notice and proof, as required, will not invalidate nor diminish the claim if it is shown not to have been reasonably possible to give such notice or proof and that such was given as soon as was reasonably possible.

## **Section 18. CLAIMS SETTLEMENT**

- 18.1** Any claim under the BLIP shall be settled within ten (10) working days from date of receipt of complete documents required to validate the claim, which includes proof of death or total and permanent disability.
- 18.2** For total and permanent disability without dismemberment, the claim shall be settled within ten (10) working days upon submission of complete documents which includes proof of total and permanent disability as prescribed by a licensed physician which may be subject to the six (6) months observation period as described under the total and permanent disability benefit.

## **Section 19. BENEFITS EXAMINATION COMMITTEE**

- 19.1** A Benefits Examination Committee (BEC) composed of five (5) members shall be the body to recommend the payment of benefit claims. No action of the Committee shall be valid unless it is a decision of the majority. A majority constitutes at least three (3) members of the BEC. Whatever the decision that the BEC may have made, the KGI MBA claims staff must validate the notice of death or total and permanent disability form, where applicable.

**19.2** All the necessary forms and documents should be submitted to KGI MBA office together with the recommendation of the BEC and KGI MBA claims staff for proper action. The BEC shall likewise recommend the release of benefits and furthermore cause the release of the benefits to the beneficiaries upon approval. In case of indecision, the result of the evaluation of cases and recommendation must be submitted to KGI MBA Head Office for the decision of the KGI MBA President. However, if the KGI MBA President cannot make a decision, the case shall be referred to the Board of Trustees for final decision.

#### **Section 20. MAXIMUM BENEFIT AND CONTRIBUTION**

**20.1** The maximum amount of guaranteed benefits shall not be more than one thousand (1,000) times the current daily minimum wage rate for non-agricultural workers in Metro Manila.

**20.2** The maximum amount of contribution computed on a daily basis shall not exceed seven and a half percent (7.5%) of the current daily minimum wage rate for non-agricultural workers in Metro Manila.

#### **Section 21. WAIVER OF ARTICLE 1250 OF THE CIVIL CODE**

**21.1** It is hereby declared and agreed that the provision of Article 1250 of the Civil Code of the Philippines which reads:

"In case of extraordinary inflation or deflation of the currency stipulated should supervene, the value of the currency at the time of establishment of the obligation shall be the basis of payment..."

shall not apply in determining the extent of the liability under the provisions of the Certificate of Insurance of Coverage.

#### **Section 22. PENAL PROVISION**

**22.1** Any member of KGI MBA, who through malfeasance, misfeasance, or non-feasance allows a spurious claim to be paid, including the claimant, will be punished accordingly to whatever penalty the Board of Trustees may so decide and the amount of indemnity paid must be refunded to KGI MBA.

#### **Section 23. DISPUTE RESOLUTION**



**23.1** All disputes related to BLIP shall be settled initially through alternative dispute resolution mechanism.

#### **Section 24. LIMITATION OF COMPLAINTS**

**24.1** Any complaint or grievance on the plan must be filed with the proper authorities within six (6) years from the time of rejection or denial of the claim. The venue for the complaints and grievances on the plan must not be limited to the place of issue of the contract.

#### **Section 25. AMENDMENTS TO THIS IMPLEMENTING RULES AND REGULATIONS**

**25.1** Any amendment/s made to this Implementing Rules and Regulations shall be subject to approval by the Insurance Commission.

#### **Section 26. AVAILABILITY OF THIS IMPLEMENTING RULES AND REGULATIONS**

**26.1** This Implementing Rules and Regulations embodies the terms and conditions of the benefits described above. A copy of the Implementing Rules and Regulations shall be kept in the main office of KGI MBA and shall be made available to the members for inspection during KGI MBA's regular office hours.

#### **IMPORTANT NOTICE**

The Insurance Commission, with offices in Manila, Cebu and Davao, is the government office in charge of the enforcement of all laws related to insurance and has supervision over mutual benefit association and intermediaries. It is ready at all times to assist the general public in matters pertaining to insurance. For any inquiries or complaints, please contact the Public Assistance and Mediation Division (PAMD) of the Insurance Commission at 1071 United Nations Avenue, Manila with the telephone number +632-85238461 and with email address [publicassistance@insurance.gov.ph](mailto:publicassistance@insurance.gov.ph). The official website of the Insurance Commission is <https://www.insurance.gov.ph>.


**Annex 1. Table of Benefits**

<b>KGI MBA BASIC LIFE INSURANCE PLAN TABLE OF BENEFITS</b>				
<b>Length of Continuous Insurance Coverage</b>	<b>Contingent Event</b>	<b>Member</b>	<b>Dependents</b>	
			<b>Spouse or Common-Law Partner</b>	<b>Children</b>
Less than three (3) months	Natural or Non-Accidental Death	10,000	None	None
	Accidental Death	120,000	20,000	20,000
	TPD	5,000	None	None
Three (3) months to less than six (6) months	Natural or Non-Accidental Death	20,000	5,000	5,000
	Accidental Death	120,000	20,000	20,000
	TPD	20,000	5,000	None
Six (6) months or more	Natural or Non-Accidental Death	60,000	10,000	10,000
	Accidental Death	120,000	20,000	20,000
	TPD	60,000	10,000	None



	<b>KAZAMA GRAMEEN INC. MUTUAL BENEFIT ASSOCIATION INC. (KGI MBA)</b> Lot 25, Block 12, Sta. Monica Subdivision, Subic, Zambales 2209 Telefax No.: (047) 232-1871    TIN: 008-132-982-000 Email: <a href="mailto:kgi_mba@yahoo.com">kgi_mba@yahoo.com</a>	BRANCH: _____ DATE FILED: _____ DATE OF FIRST CONTRIBUTION: _____
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The information supplied by the member in this form shall form as basis in his/her subsequent application for basic and other optional insurance coverage.  
 Please check the box/es you are applying for:  Basic Life Insurance Plan  Optional product 2: \_\_\_\_\_  
 Optional product 1: \_\_\_\_\_  Optional product 3: \_\_\_\_\_

APPLICATION FOR MEMBERSHIP		CERTIFICATE NO.: _____	
	APPLICANT	LEGAL SPOUSE/Common-LAW PARTNER	
FIRST NAME			
MIDDLE NAME			
LAST NAME			
SEX	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		
CIVIL STATUS	<input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOW/ER <input type="checkbox"/> SEPARATED		
BIRTH DATE			
AGE			
BIRTHPLACE			
NATIONALITY			
PRESENT ADDRESS			
PERMANENT ADDRESS			
TEL./CELLULAR NO.			
OCCUPATION			
BUSINESS ADDRESS			
TIN			
SSS/GSIS ID			
OTHER VALID ID (please specify)			
DEPENDENTS	BIRTHDATE	RELATIONSHIP	DOCUMENTS SUBMITTED (please specify)
			REPUBLIC OF THE PHILIPPINES DEPARTMENT OF FINANCE INSURANCE COMMISSION MANILA
			<b>APPROVED</b>
			UNDER THE PROVISION OF SECTION 232 OF P.D. NO. 612 OTHERWISE KNOWN AS "THE INSURANCE CODE" AS AMENDED BY R.A. NO. 10607

If married, please attach the **Marriage Certificate** of the applicant and **Birth Certificate/s** of legal and legally adopted child/ren (if any). If single, please attach the **Birth Certificate** of the applicant. If single mother/father, please attach the **Birth Certificate** of the applicant and **Birth Certificate/s** of biological/legally adopted child/ren (if any). If common-law partner, please attach **Certificate of No Marriage**, **Barangay Certification of Affirmative Cohabitation**  
 DATE: 12 SEP 2022

	PRIMARY BENEFICIARY	SECONDARY BENEFICIARY
FULL NAME		
HOME ADDRESS		
BIRTH DATE		
BIRTHPLACE		
TEL./CELLULAR NO.		
SEX		
NATIONALITY		
RELATIONSHIP TO THE MEMBER		

- I allow KGI MBA to utilize the information I supplied in this application as basis for any subsequent application for insurance coverage.
- I hereby state and declare that all the answers contained herein are true and correct, and I fully understand that any willful misstatement in age in this application that would render me eligible for insurance when I would otherwise be ineligible shall be sufficient cause for the cancellation of my membership and insurance coverage under the basic life insurance plan of KGI MBA at any time such misstatement is known.
- I declare that to the best of my knowledge I am in good health and I am able to perform the normal activities in the pursuit of livelihood at the time of my application with KGI MBA.
- I signify my consent and agree that KGI MBA: (a) may collect, use and disclose my/our personal data, as provided in this document, or obtained by KGI MBA as a result of being its client, for the purpose of processing this document and (b) may disclose and share the said information to KGI MBA's subsidiaries and/or affiliates; and further understand that I have a right to amend/revise the information that I have provided including the deletion of the given information, in accordance with the Data Privacy Act of 2012 and KGI MBA data protection policy.
- I hereby acknowledge and authorize: (a) the regular submission and disclosure of my basic credit data (as defined under Republic Act No. 9510 and its Implementing Rules and Regulations) to the Credit Information Corporation (CIC) as well as any updates or corrections thereof and (b) the sharing of my basic credit data with other lenders authorized by CIC, and credit reporting agencies duly accredited by the CIC.

SUBMITTED BY:	PROCESSED BY:	CHECKED BY:	APPROVED BY:
<hr/> <b>MBA APPLICANT</b> (signature – date signed)	<hr/> <b>MBA STAFF</b> (signature – date signed)	<hr/> <b>BRANCH MANAGER</b> (signature – date signed)	<hr/> <b>GENERAL MANAGER</b> (signature – date signed)



**KAZAMA GRAMEEN INC. MUTUAL BENEFIT ASSOCIATION INC.  
(KGI MBA)**

Location: Lot 25, Block 12, Sta. Monica Subdivision, Matain, Subic, Zambales 2209  
 Telefax No.: (047) 232-1871 Email: kgi\_mba@yahoo.com  
TIN: 008-132-982-000

**License Number: ABC - 123456**



**CERTIFICATE OF MEMBERSHIP**

*Certificate Number: 01-2021*

*This is to certify that*

**MR. JUAN DELA CRUZ III**

**of BRANCH ABCD-EFG**

is a

**MEMBER**

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
INSURANCE COMMISSION  
MANILA

**APPROVED**

UNDER THE PROVISION OF SECTION 232 OF P.D. NO. 612 OTHERWISE KNOWN AS "THE INSURANCE CODE" AS AMENDED BY R.A. NO. 10607.

*of Kazama Grameen Inc. Mutual Benefit Association Inc. (KGI MBA), and is therefore entitled to all the rights and privileges accruing thereto, provided his/her membership to KGI MBA is continuous and provided further that he/she abides faithfully by the Implementing Rules and Regulations of the KGI MBA and all provisions appointed thereto.*

27 SEP 2022

RATE

DEPUTY INSURANCE COMMISSIONER

*This membership takes effect on 14<sup>th</sup> day of May, 2021.*

**APPROVED BY:**

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**General Manager**





**KAZAMA GRAMEEN INC. MUTUAL BENEFIT ASSOCIATION INC.  
(KGI MBA)**

📍 Location: Lot 25, Block 12, Sta. Monica Subdivision, Matain, Subic, Zambales 2209

☎️ Telefax No.: (047) 232-1871 ✉️ Email: kgi\_mba@yahoo.com

TIN: 008-132-982-000

**License Number: ABC - 123456**



**CERTIFICATE OF INSURANCE  
(BASIC LIFE INSURANCE PLAN)**

*Certificate Number: 01-2021*

*This is to certify that*

**MR. JUAN DELA CRUZ III**

of **BRANCH ABCD-EFG**

is **INSURED** under



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
INSURANCE COMMISSION  
MANILA

**APPROVED**

UNDER THE PROVISION OF SECTION 232 OF P.D. NO. 612 OTHERWISE KNOWN AS "THE INSURANCE CODE" AS AMENDED BY R.A. NO. 10607.

*Kazama Grameen Inc. Mutual Benefit Association Inc. (KGI MBA)'s Basic Life Insurance Plan, and is therefore entitled to all the rights and privileges according thereto, provided his/her membership to KGI MBA is continuous and provided further that he/she abides faithfully by the Implementing Rules and Regulations of the KGI MBA and all provisions appointed thereto.*

*This membership takes effect on 14<sup>th</sup> day of May, 2021.*

**APPROVED BY:**

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**General Manager**

## Excerpts from the KGI MBA Basic Life Insurance Plan Implementing Rules and Regulations

### INSURING CLAUSE

Kazama Grameen Inc. Mutual Benefit Association Inc. (KGI MBA) shall pay the benefits under the Basic Life Insurance Plan (BLIP), in accordance with the following provisions:

<b>KGI MBA BASIC LIFE INSURANCE PLAN TABLE OF BENEFITS</b>				
Length of Continuous Insurance Coverage	Contingent Event	Member	Dependents	
			Spouse or Common-Law Partner	Children
Less than three (3) months	Natural or Non-Accidental Death	10,000	None	None
	Accidental Death	120,000	20,000	20,000
	TPD	5,000	None	None
Three (3) months to less than six (6) months	Natural or Non-Accidental Death	20,000	5,000	5,000
	Accidental Death	120,000	20,000	20,000
	TPD	20,000	5,000	None
Six (6) months or more	Natural or Non-Accidental Death	60,000	10,000	10,000
	Accidental Death	120,000	20,000	20,000
	TPD	60,000	10,000	None

### EQUITY VALUE

The member-insured shall be entitled to an Equity Value equivalent to at least fifty per Centum (50%) of his/her total gross contributions paid. Interest shall be credited to the Equity Value annually at a rate to be determined by the KGI MBA Board of Trustees but in no case less than the prevailing savings account interest rate of the top three (3) commercial banks. This Equity Value, inclusive of interest thereon, is payable upon termination of the member-insured's membership from KGI MBA including death and total and permanent disability.

Upon reaching the termination age of sixty-five (65) years old, the member-insured shall be entitled to payment of the Equity Value.

### CONTRIBUTION

The member-insured shall be charged **THIRTY PESOS (Php30.00)** per week as contribution for insurance coverage. Payment of this contribution shall entitle the member-insured for an insurance coverage under this insurance program.

### GRACE PERIOD

Any member-insured who fails to pay his/her weekly contribution shall be given a grace period of forty-five (45) days from the due date to remit the contribution due. In case of death or TPD of the member-insured or his/her legal dependent/s during the grace period, the balance of the contribution in arrears shall automatically be deducted from the benefits payable.

If after the forty-five (45) days period, no contribution has been received by KGI MBA, the insurance coverage shall lapse and in the event of death or TPD of the member-insured or his/her legal dependent/s, no benefit will accrue to the member-insured or his/her legal dependent/s other than the member-insured's accumulated Equity Value.

### LEGAL DEPENDENTS

If a member-insured is married (or has a common-law partner), his/her legal dependents are his/her: (1) Legal spouse, at least eighteen (18) but not more than sixty-five (65) years old or common-law partner at least eighteen (18) but not more than sixty-five (65) years old, provided that they have been living together as husband and wife for at least five (5) years without any legal impediments to enter into marriage; and/or (2) Single, biological or legally adopted children, at least two (2) weeks old but not more than eighteen (18) years old, or biological or legally adopted children over eighteen (18) years old, single, with congenital disability, incapacitated to work, and chiefly dependent on support. Eligible children to be listed as legal dependents should be in accordance with birth order (eldest to youngest).

If a member-insured is unmarried with children, his/her legal dependents are his/her single, biological or legally adopted children, at least two (2) weeks old but not more than eighteen (18) years old, or biological or legally adopted children over eighteen (18) years old, single, with congenital disability, incapacitated to work, and chiefly dependent on support. Eligible children to be listed as legal dependents should be in accordance with birth order (eldest to youngest).

### BENEFICIARIES

Only the immediate family may be named and designated as beneficiary/ies. Immediate family refers to the member-insured's legal spouse or common-law partner, legitimate, illegitimate, or adopted child/ren, parents, siblings, and grandparents/grandchildren.

In the absence of any immediate family member, the member-insured may designate any person who has close association or family-like relationship with the member, subject to approval of KGI MBA. Named and designated beneficiary/ies that are outside the requirements of this section shall not be considered valid.

In case of death of the member-insured and no beneficiary has been designated or his/her designated beneficiaries predeceased the member-insured, the benefits shall be awarded to the legal heirs according to existing laws.

The right to change the beneficiaries is reserved to every member-insured of KGI MBA, who may, at any time, designate a new beneficiary/ies. Such request shall be in writing, signed by the member-insured and submitted to KGI MBA office or designated collection centers.

### TERMINATION OF INSURANCE COVERAGE

The insurance coverage under this Certificate of Membership shall automatically terminate under the following conditions, whichever comes first:

(1) Upon death or TPD of the member-insured; (2) Upon resignation of the member-insured from KGI MBA; (3) Upon attainment of age sixty-five (65) of the member-insured; (4) Upon expiration of the grace period if no payment is received by then; and (5) Upon termination of membership with cause by KGI MBA.

The legal dependent's insurance coverage terminates upon the termination of the member-insured's insurance coverage. Termination of coverage shall be without prejudice to any claim arising prior to such termination.

### SUICIDE

KGI MBA shall be liable if the member-insured or his/her legal dependent commits suicide after one (1) year from the effective date of the Certificate of Insurance Coverage. Suicide committed in the state of insanity will be compensable regardless of the date of commission. Where suicide is not compensable, KGI MBA's liability shall be limited to the return of all contributions paid by the said member-insured without interest.

### NOTICE AND PROOF OF CLAIMS

When a member-insured or his/her legal dependent dies or gets disabled, the member-insured or the beneficiary, whichever is applicable, shall notify the MBA Coordinator, stating the following details: (1) full name and address of the deceased or disabled; (2) the cause of death or total and permanent disability; (3) the date of death or total and permanent disability; and (4) the full name(s) and address of the beneficiary/ies.

The claim for benefits should be filed within six (6) months after death or total and permanent disability with any KGI MBA office. The member-insured or the beneficiary must fill-out the prescribed claims form.

Competent evidence of identity of beneficiary includes the following but is not limited to: SSS ID, UMID, National ID, Passport, GSIS ID, Driver's License, COMELEC Voter's ID, Postal ID, and BIR TIN. Note that Cedula or CTC is not acceptable as competent evidence of identity. If the claimant cannot produce any of the evidences of identity enumerated above, a barangay certification and KGI MBA center resolution to the effect that he/she is the beneficiary or dependent of the member concerned would be sufficient.

### CLAIMS SETTLEMENT

Any claim under the BLIP shall be settled within ten (10) working days from date of receipt of complete documents required to validate the claim, which includes proof of death or total and permanent disability.

For total and permanent disability without dismemberment, the claim shall be settled within ten (10) working days upon submission of complete documents which includes proof of total and permanent disability as prescribed by a licensed physician which may be subject to the six (6) months observation period as described under the total and permanent disability benefit.

### AVAILABILITY OF THE IMPLEMENTING RULES AND REGULATIONS

The Implementing Rules and Regulations of KGI MBA embodies the terms and conditions of the benefits described herein. A copy of the Implementing Rules and Regulations shall be kept in the main office of KGI MBA and shall be made available to the member-insured for inspection during KGI MBA's regular office hours.

### IMPORTANT NOTICE

*The Insurance Commission, with offices in Manila, Cebu and Davao, is the government office in charge of the enforcement of all laws related to insurance and has supervision over mutual benefit association and intermediaries. It is ready at all times to assist the general public in matters pertaining to insurance. For any inquiries or complaints, please contact the Public Assistance and Mediation Division (PAMD) of the Insurance Commission at 1071 United Nations Avenue, Manila with the telephone number +632-85238461 and with email address [publicassistance@insurance.gov.ph](mailto:publicassistance@insurance.gov.ph). The official website of the Insurance Commission is <https://www.insurance.gov.ph>.*