



KGI MUTUAL BENEFIT ASSOCIATION INC.

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**NOTICE AND AGENDA OF THE ANNUAL GENERAL MEETING
OF THE BOARD OF TRUSTEES OF KGI MUTUAL
BENEFIT ASSOCIATION INC.
NOVEMBER 26, 2020**

To: President Leticia C. Castillo
From: Corporate Secretary
Date Issued: November 4, 2020

Notice is hereby given that the Annual General Meeting of the Board of Trustees of KGI-MBA will be held on November 26, 2020 at 9:00 A.M. The Meeting will be conducted virtually and attendance at the meeting will be via remote communication only.

The agenda is as follows:

- I. CALL TO ORDER
- II. PROOF OF NOTICE OF THE MEETING
- III. PROOF OF QUORUM
- IV. INVOCATION
- V. OPENING REMARKS
- VI. READING OF THE MINUTES OF THE PREVIOUS ANNUAL MEETING
- VII. REPORT OF THE PRESIDENT
- VIII. REPORT OF THE TREASURER
- IX. RATIFICATION OF THE AUDITED FINANCIAL STATEMENT FOR THE YEAR 2019
- X. APPOINTMENT OF THE EXTERNAL AUDITOR
- XI. RATIFICATION OF ACTS AND RESOLUTIONS OF THE BOT AND MANAGEMENT
- XII. PROPOSALS/ RESOLUTIONS
- XIII. ELECTION OF THE INCOMING BOARD OF TRUSTEES
- XIV. MESSAGES FROM THE BOARD OF ADVISERS
- XV. RECOGNITION OF THE OUTGOING BOARD OF TRUSTEES
 - Video of Activities and Meetings of the Board
 - Presentation of the Newly Elected Board of Trustees
 - Pledge of the New Board of Trustees
- XVI. MEETING OF THE NEW SET OF THE BOARD OF TRUSTEES
- XVII. OTHER MATTERS
- XVIII. ADJOURNMENT

In light of the current conditions and in support of the measures to contain the spread of Covid-19, Trustees and MBA Coordinators may only attend and participate in the meeting by remote communication. For orderly conduct of meeting, voting shall be done electronically in absentia.


The link through which the meeting may be accessed shall be sent to the messenger of the registered Trustees and MBA Coordinators. They may vote electronically in absentia, subject to validation procedures. The procedures for participating in the meeting through remote communication and for casting of votes in absentia are set forth in the *Guidelines on the Board Meeting and Election of Trustees Through Remote Communication*.

Duly accomplished proxy voting forms shall be submitted to the office of the KGI-MBA for inspection, validation, and recording. The Election Committee will inspect, examine and validate the sufficiency of the proxy voting forms received.

Trustees and MBA Coordinators who will participate in the meeting are encourage to send their queries and comments before the meeting. For AGM related queries and any other concerns, please contact Ms. Cristine Arvei Peralta at cellphone # 0939-386-0580 and Ms. Dignadise Dayao at cellphone # 0930-156-4340.


There will be a visual and audio recording of the meeting in compliance with the Securities and Exchange Commission's requirement.

PREPARED BY:



Mrs. Jonalie A. Bonilla
Board Secretary/Corporate Secretary

NOTED BY:



Mrs. Leticia C. Castillo
President