



KGI MUTUAL BENEFIT ASSOCIATION INC.

Lot 25, Block 12, Sta. Monica Subdivision, Subic, Zambales
Telefax: (047) 232-1871 E-mail: kgi_mba@yahoo.com

NOTICE AND AGENDA OF THE ANNUAL MEETING OF THE BOARD OF TRUSTEES OF KGI MUTUAL BENEFIT ASSOCIATION INC. MAY 17, 2019

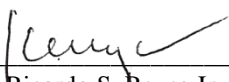
To: Trustee Ricardo S. Reyes Jr.
From: Corporate Secretary
Date Issued: April 26, 2019

Please be notified that the Annual General Meeting of the Board of Trustees of KGI-MBA will be held on May 17, 2019, 10:00 A.M. at Board Room, Lot 25, Block 12, Sta. Monica, Subdivision, Subic, Zambales.

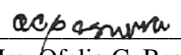
The agenda is as follows:

- I. CALL TO ORDER
- II. PROOF OF NOTICE OF THE MEETING
- III. PROOF OF QUORUM
- IV. INVOCATION
- V. OPENING REMARKS
- VI. READING OF THE MINUTES OF THE PREVIOUS ANNUAL MEETING
- VII. REPORT OF THE PRESIDENT
- VIII. REPORT OF THE TREASURER
- IX. RATIFICATION OF THE AUDITED FINANCIAL STATEMENT FOR THE YEAR 2018
- X. APPOINTMENT OF THE EXTERNAL AUDITOR
- XI. RATIFICATION OF ACTS AND RESOLUTIONS OF THE BOT AND MANAGEMENT
- XII. PROPOSALS/ RESOLUTIONS
- XIII. ELECTION OF THE INCOMING BOARD OF TRUSTEES
- XIV. MESSAGES FROM THE BOARD OF ADVISERS
- XV. RECOGNITION OF THE OUTGOING BOARD OF TRUSTEES
 - Video of Activities and Meetings of the Board
 - Presentation of the Newly Elected Board of Trustees
 - Pledge of the New Board of Trustees
- XVI. MEETING OF THE NEW SET OF THE BOARD OF TRUSTEES
- XVII. OTHER MATTERS
- XVIII. ADJOURNMENT

PREPARED BY:


Dr. Ricardo S. Reyes Jr.
Board Secretary/Corporate Secretary

NOTED BY:


Mrs. Ofelia C. Besarra
President

Details and Rationale of the Agenda

I. Call to order

The President of the Board of Trustees of KGI MBA, Ms. Ofelia Besarra, will call the meeting to order.

II. Proof of notice of the Meeting

The Corporate Secretary, Dr. Ricardo S. Reyes, Jr., will certify that copies of this notice were served to the members through the branches.

III. Proof of quorum

The President will determine quorum. A simple majority of the regular membership constitute a quorum.

IV. Invocation

A prayer led by one of the members of the general assembly.

V. Opening Remarks

The President will render her opening remarks.

VI. Reading and approval of the minutes of previous general assembly.

The members will review the minutes of the last general assembly meeting held on 18 May 2018 in Subic for comments and approval.

VII. Report of the President

Ms. Ofelia Besarra, the incumbent President will deliver her message and report on the operations of KGI MBA in 2018-2019, which needs acceptance by the general assembly.

VIII. Report of the Treasurer

Ms. Sonia Yape, incumbent Treasurer will provide a summary report of the key financial figures from Audited Financial Statements.

IX. Ratification of the Audited Financial Statement of the year ending Dec. 31, 2018

Ms. Cristalyn Estel, Bookkeeper, will present the Audited Financial Statement to the Board and the members of the general assembly for approval.

X. Appointment of the External Auditor

Upon recommendation of the Audit Committee, the Members will be asked to approve the appointment of the Sycip Gorres Velayo and Co., Inc. as External Auditor for the year 2019.

XI. Ratification of Acts and Resolutions of the BOT and Management for 2018

A presentation of the major activities and resolutions acted upon by the Board and Management in 2018. The report needs approval from the general assembly.

XII. Proposals/Resolutions

The President will ask for other proposals and resolutions.

XIII. Election of the Board of Trustees

The Election Committee headed by Mr. Joan Cortez will discuss the election guidelines and facilitate the election.

XIV. Messages from the Board of Advisers.

The members of the Board of Advisers will deliver their messages.

XV. Recognition of Outgoing Board of Trustees.

The association honors the outgoing Board of Trustees by presenting them a Certificate of Appreciation and a speech.

Video of Activities and Meetings of the Board

A video presentation will be played showing the activities of the Board and MBA Coordinators.

Presentation of the Newly elected Board of Trustees

The election committee will present the newly elected Board of Trustees

Induction of New Board of Trustees

The newly elected Board of Trustees will take oath of office before they assume leadership by June 2019.

XVI. Meeting of the New Set of Board of Trustees

The new set of BOT will elect among themselves the officers and members of different committees.

XVII. Other Matters

The President will ask if there are other matters to discuss.

XVIII. Adjournment

The meeting will come to adjournment.

PROFILES OF QUALIFIED NOMINEES FOR BOARD OF TRUSTEE

Pampanga:



BRANCH	SAN FERNANDO
NAME	DOLORES D. MEDINA
AGE	47
YEARS AS MBAC	3 YRS.
YRS. IN KGMI	10 YRS.
EDUC. ATTAINMENT	Associate Secretarial Admin.
AR & RR RATE	100%

Bataan:



BRANCH	HERMOSA-DINALUPIHAN
NAME	MA. CECILIA L. GOMEZ
AGE	49
YEARS AS MBAC	3 YRS.
YRS. IN KGMI	11 YRS.
EDUC. ATTAINMENT	BS Management
AR & RR RATE	100%

Zambales South:



BRANCH	OLONGAPO
NAME	JONAH DEMESA
AGE	45
YEARS AS MBAC	2 YRS.
YRS. IN KGMI	9 YRS.
EDUC. ATTAINMENT	College Level
AR & RR RATE	100%



BRANCH	SUBIC
NAME	ELSA JAMINIAL
AGE	45
YEARS AS MBAC	5 YRS.
YRS. IN KGMI	8YRS.
EDUC. ATTAINMENT	College Level
AR & RR RATE	100%